

ST. JOHNSBURY BOARD OF SELECTMEN
Monday, September 24, 2012

The St. Johnsbury Selectboard met on the First Floor of the Pomerleau Building on Monday, September 24, 2012 at 700pm for its Regular Meeting of the Select Board. Present were: Chairman Jim Rust, Vice-Chairman Alan Ruggles, Rodney Lamotte, Bernard Timson, and Kevin Oddy.

The meeting was opened with the Pledge of Allegiance at 700p.

Public Attendance

Also present: Special Assistant in Town Manager's Office Dawn McPhee, HR Director Courtney Daniels, Town Assessor Linda Colby, Tim Persons, Caroline Noel, Bruce Corrette, Kay Clifford, Susan Cherry, Maurine Hennings, Bill Jewell, Brian Christman, Gary Lunderville, Susan Reis Dugan, Jo Braman, Kerry Keenan, Jeannette Keenan, Mike Fortier, Al Dunn, N. Tilden, Cindy Robillard, Dinah Yessne, Lauren Tarn, Chad Whitehead, Pat Swarz, Bob Swarz, Scott Beck

Press Attendance

KATV and Todd Wellington of Caledonian-Record

Public Comment

Prior to Public Comments, Rust thanked KATV for its free analysis of the mic and sound system. Upon a motion by Lamotte, seconded by Timson, the request to limit resident to 2 minutes (then amended to 3 minutes) was passed. Oddy opposed.

Susan Reis Dugan requests the Board to amend the Town Charter to include a provision to recall elected and appointed officials.

Mike Fortier requests status of all legal invoices.

Minutes

Upon a motion by Ruggles, seconded by Oddy, the minutes of the September 12th Special Meeting was approved. The vote was unanimous.

Warrants

Upon motion by Timson, seconded by Lamotte, the following warrants were approved as presented. The vote was unanimous.

Check 70243 - 70276	11,545.16		
Check 70277 - 70317	82,007.45		
Check 70337 - 70371	175,600.36		
E785-816	17,717.39		

Liquor and Catering Licenses

Upon a motion by Ruggles, seconded by Lamotte, the following catering licenses were approved: Dylan's Café for events at Catamount Arts for October 5, 13, 27; Sweet Basil's for events for October 6 & 13; and Maple Street Catering for events.

Upon a motion by Lamotte, seconded by Timson, the business license transfer of Rustique Pub to Yesterday's Bar & Grill was passed. Oddy and Ruggles oppose. Rust breaks the tie. Oddy requests that new owners on future business license transfers appears before the Board prior to approval.

Fuel Bids

Upon motion by Timson, seconded by Lamotte, the awarding of the 2012-2013 Heating Fuel Oil bid was to CN Brown as they were the lowest bidder. The vote was unanimous.

Upon a motion by Oddy, seconded by Lamotte, the request to have Timson effectuate the paperwork was approved. The vote was unanimous.

Tax Anticipation Note

Upon motion by Lamotte, seconded by Timson, the request of a tax anticipation note in the amount of \$1.5M was granted as presented. The vote was unanimous.

Grand List Adjustments

Upon a motion by Lamotte, seconded by Timson, the grand list with adjustments made via grievances and assessments was accepted. The vote was unanimous.

Haunted Forest

This request by the St. Johnsbury Academy was withdrawn.

Municipal Planning Grant

Upon a motion by Ruggles, seconded by Oddy, the request to approve the Municipal Planning was approved as presented by Susan Cherry. The vote was unanimous.

Highway Safety Enhancement Grant

Upon a motion by Ruggles, seconded by Oddy, the request to allow Chief Houde to execute the grant for traffic control was granted. The vote was unanimous.

Upper Management Organization Chart

Upon a motion by Timson, seconded by Lamotte, the request to accept the original upper organizational chart as presented on September 18th was passed. Ruggles & Oddy oppose. Rust breaks tie.

Town Manager Job Description and Advertising

Oddy requests changes to description under education as well as omitting contract. Lamotte also requests supervisory language for DPW similar to Police and Fire. Upon a motion by Oddy with those amendments, seconded by Ruggles, the job description and advertising of same is approved. The vote was unanimous.

Interim Town Manager Job Description and Advertising

Ruggles requests that this job description mirror the Town Manager; however, the ad should read that all resumes should come to Town Manager's office. Upon a motion by Oddy, seconded by Ruggles, this acceptance of this description and ad does not pass with Lamotte and Timson opposing. Rust opposes and requests new ad. Oddy requests a special meeting to review and approve ad. Upon a motion by Lamotte, seconded by Timson, it was requested to appoint Dawn McPhee to Interim Town Manager and Assistant Town Manager, with both positions to take effect once contracts are signed. There was much discussion regarding this motion. Lamotte requests, seconded by Timson, to call the question. Oddy and Ruggles oppose and Rust breaks tie. Oddy requests process as previously motioned. Lamotte poses original motion to appoint Dawn McPhee as Interim Town Manager and Assistant Town Manager. Timson seconds with Ruggles and Oddy opposing. Rust breaks tie. Motion passes.

Office of Town Manager

- a. On Western/Eastern Avenue paving, a motion by Ruggles, seconded by Timson, to bond vote in November of 2012 if early voting ballots not yet sent out was approved. The vote was unanimous.
- b. It was confirmed that the invoice for gravel crushing would be paid out in 2 installments of 44k in 2012 and 22k in 2013.
- c. Upon a motion by Ruggles, seconded by Oddy, the request to purchase pipes from SD Ireland was denied. The vote was unanimous.
- d. Upon a motion by Lamotte, seconded by Timson, the request to purchase new infant swings that is of quality and sustainable was approved. The vote was unanimous.
- e. On a motion by Ruggles, seconded by Oddy, the request by Gabriel Kushner to plant elm trees on Elm Street as part of his school project was tabled until schematics were received and reviewed by both the Town and affected residents. The vote was unanimous.
- f. On a motion by Lamotte, seconded by Timson, the request by NECKA to re-paint murals on Portland Street Bridge did not pass as it was questioned if this request should go to DRB. On a motion by Ruggles, seconded by Oddy, this request was tabled. The vote was unanimous.

Other Business

Executive Session for Contract, Legal and Personnel

Upon a motion by Timson, seconded by Lamotte, the request to enter into executive session on a personnel matter involving DPW was granted. The vote was unanimous. Ruggles requested Dawn McPhee to attend.

Upon a motion by Oddy, seconded by Timson, the Board approved to come out of executive session.

Adjournment

Upon a motion by Oddy, seconded by Lamotte, the meeting of the Board was adjourned.